



2019-2020 Financial Aid Instructions **For New Families**

It is the policy of Chattanooga Christian School to award need-based tuition assistance to families who could not otherwise afford to attend CCS. CCS does not award academic or athletic scholarships.

For the 2019-2020 school year, CCS expects a large number of applications for financial aid. Because of this, it is more important than ever for new families to submit financial aid applications AND all required documents no later than the stated deadlines outlined below. While you are still able to submit an aid application after the deadline, CCS cannot guarantee that there will be aid remaining in our budget for those applicants.

A reminder for high school varsity athletes – Because CCS is in **Division II of the TSSAA**, athletes **may receive need-based financial aid** that does not exceed their calculated need and still be eligible to participate at the varsity level.

For New Families Applying for Admission for the 2019-2020 School Year:

September 1 – Financial Aid application process opens on TADS – see instructions below.

January 31 – Deadline for new families to submit financial aid application AND all required **2017** tax documents to TADS.

February 1-28 – Financial Aid Committee meets to discuss and decide individual award amounts for new families, based on our financial aid budget and the documented need as calculated by TADS.

March 1 – Financial aid awards and admission decisions are emailed to new CCS families. Admission packets are also mailed on this date.

March 8 – Deadline for new families to enroll and accept the offered financial aid award.

How to Apply for Financial Aid:

- After you have submitted your online application for admission to CCS, click on the “TADS Sign-in” link on the CCS Admissions page. Select Financial Aid Assessment, Create a New Account and fill in the requested information. Once logged in, select the Financial Aid tab at the top of your screen, and follow the steps from there to begin your application for 2019-2020.
- Complete the step-by-step application process. When complete, submit the application; you will then be prompted to pay a \$39 processing fee.

- The following information must be submitted to TADS to complete the application process before the January 31 deadline:
 - Copies of your **2017** federal tax forms (1040) including all supporting tax schedules.
 - Copies of your **2017** W-2 forms for both you and your spouse.
 - Copies of your most recent pay stubs for both you and your spouse.
 - Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, and Workers' Compensation.
 - Other supporting documents as requested by TADS, based on your application.
 - All supporting documentation can be uploaded in pdf format online. It can also be faxed to 612-548-3326 or mailed to

TADS Financial Aid
110 North 5th Street, 2nd Floor
Minneapolis, MN 55403

- TADS offers a Parent Support line at 800-477-8237, option 1 to help you with any technical questions or issues concerning the application process.
- *Financial aid awards are confidential. CCS expects families to refrain from discussing financial aid awards with other parents or school employees other than the Financial Aid Committee members. A lack of confidentiality may result in loss of your financial aid award and/or make you ineligible to apply for financial aid in subsequent school years. Additionally, providing false or misleading information to TADS and/or the CCS Financial Aid Committee may result in the loss of your financial aid award and ineligibility to apply for subsequent years.*

For more information on financial aid or for assistance with completing the application, please contact Catherine Byars, CCS Director of Parent Accounts, at parentaccounts@ccsk12.com or at 423.265.6411.