



**Chattanooga Christian School
Tuition/Fee Schedule and Financial Policies
2018-2019 School Year**

(For International Student Program Tuition and Fees, please email the program director at isp@ccsk12.com.)

1. **APPLICATION FEE:** \$100.00 per student.

A required one-time non-refundable application fee for admission is due with the online application once submitted. Receipt of the application and fee begins the admission process.

2. **RE-ENROLLMENT/ENROLLMENT FEE (Non-Refundable/Non-Transferrable):**

RETURNING STUDENT - \$185.00 (PreK-12) payable by February 28, 2018

NEW STUDENT - \$185.00 (PreK-12) payable by March 9, 2018

- A. For **returning students**, there is a maximum amount of two re-enrollment fees (\$370) per family.
- B. Each **new student** in a *returning* family pays an enrollment fee of \$185.
- C. **A student is enrolled when (1) the enrollment fee is paid (new students) or the re-enrollment fee is paid (returning students), and (2) an acceptable Enrollment Contract is submitted online or in person. Re-enrollment fees are non-refundable unless the student is academically ineligible to return.**
- D. Advance re-enrollment assures a place for your child. Re-enrollment is important for CCS to plan for the forthcoming year and the ordering of classroom resources and supplies.

Re-enrollment beyond the stated deadline of February 28th means being placed in a Waiting Group *with no guarantee of placement for the 2018-2019 school year*. Contingent upon available space, a late fee of \$35.00 per student, a maximum of \$70.00 per family, is charged for re-enrollment after March 1. The re-enrollment fee is then paid at the time a space becomes available. Returning families whose accounts are in default at the time of re-enrollment may not re-enroll until their account is brought current.

If you do not plan to re-enroll, your kindness in notifying us of your withdrawal intentions by March 1 extends consideration to other families who desire admission.

3. **TUITION RATES:** (Begin calculations with the student in the highest grade level)

2018-2019 TUITION RATE:	1ST CHILD	2ND CHILD	3RD CHILD	4TH CHILD	Additional CHILD(ren)
High School (9-12)	13,350	12,282	11,299	10,395	9,564
Middle School (6-8)	11,250	10,350	9,522	8,760	8,059
Elementary (K-5)	9,900	9,108	8,379	7,709	7,092
Pre-K 5 Day Program	8,650	8,650	8,650	8,650	8,650
Pre-K 3 Day Program	6,055	6,055	6,055	6,055	6,055

4. **CURRICULAR & TRIP FEES:**

This is a grade-specific fee that represents consolidated charges for supplies, books, and student life activities for Upper School students. Following our 5-year strategic budget plan, the amount for 2018-2019 has been reduced by 50% of the 2016-2017 amount. CCS will continue to decrease this fee by 25% until it is completely covered by tuition in 2020-2021.

Grade	6	7	8	9	10	11	12
Fee \$	70	125	112.50	100	55	72.50	125

In addition to Curricular Fees, the following fees will be assessed for grade-level, end-of-year trips (amounts are estimates and will be finalized on TADS Agreements in May):

- 5th Grade - \$355 – Atlanta, GA
- 8th Grade - \$800 – American Heritage trip to Washington DC
- 12th Grade - \$425 – Florida

5. **TUITION PAYMENT SCHEDULE**

CCS partners with TADS, a tuition management company that handles the billing and collection of all tuition and fees. After signing the Enrollment Contract and submitting the enrollment packet online, each family will also be required to enroll with TADS in May to set up their billing account. At this point, the family will choose their tuition and curricular fee payment plan.

Tuition may be paid using one of the following payment schedules: One (1) payment due in July; Two (2) equal payments, due July and January; Ten (10) equal payments, due July through April; Twelve (12) equal payments, due July through June; equal payments beginning the month of enrollment through June (applies only to enrollment after July 31). An annual fee of \$45 will be assessed by TADS to families choosing the 10 month or 12 month payment plan. An annual fee of \$10 will be assessed by TADS to families choosing the one or two pay plan if and when a third invoice is eventually added to their account for miscellaneous charges.

6. **OTHER FEES (Examples of fees not included in tuition figure and subject to change. This is not meant to be an exhaustive list.)**

Late Fee

A late fee of \$35 will be imposed by TADS 5 days after the due date if balance is not paid.

Insufficient Funds

A \$35 fee will be imposed by TADS for each returned payment.

Co-Curricular Activity Fees

Fees will be added to your school account if your student participates.

Drink Fee – CCS provides cold drinks (milk, juice, bottled water) during lunch time for an annual fee of \$60. The fee is automatically added to TADS Agreements; however, families are able to opt out of this program by September 1.

Damaged/Lost Book Fee – At the end of each semester, students returning damaged books or who have lost books are charged a replacement fee for the cost of the book.

Lunch Program – There is an additional charge for school lunches.

Extended Care Programs – additional fees will be billed for elementary students who utilize the extended-care program and for middle school students who utilize the after-school study center. There is no charge for high school students using the Learning Commons after school.

Exceptional Education Services- Fees vary according to support services.

Athletic Fees- Each student athlete will incur an athletic fee. Athletic participation fees are being reduced by 25% each year through 2019-2020. Families are responsible for the required Spirit Pack as well as costs associated with meals, team camps and overnight tournaments (if applicable).

7. **RE-ENROLLMENT OR ENROLLMENT CONTRACT**

The Enrollment Contract becomes effective when the Department of Admission receives the submitted contract (online or in person) and the enrollment fee (new students only) or the re-enrollment fee (returning students) is paid. The Contract is contingent upon the successful completion of the current school year.

As set forth in the Enrollment Contract, Parent(s) have a binding and unconditional obligation to pay tuition and all applicable fees when due.

By signing the Enrollment Contract, you agree to accept all applicable conditions as outlined in this Tuition/Fee Schedule and Financial Policies.

8. **NEED-BASED TUITION ASSISTANCE**

Each year CCS has the privilege of awarding tuition assistance to families based on financial need. Monies are for all students PreK-12.

NBTA Application information is available on our website at ccsk12.com. The deadline for application is January 31. Consideration of applications received after this date will be based on remaining funds, if available. The Financial Aid Committee oversees all awards.

9. **GIFTS AND DONATIONS**

Each year CCS extends an outstanding challenge and opportunity for everyone in our school community to contribute gift income for capital projects and aid for families in need. Parents are encouraged to prayerfully consider giving of their resources to CCS.

10. **FINANCIAL CONTRACT CANCELLATION**

Based upon signed enrollment contracts, CCS budgets for faculty/staff positions and salaries as well as classroom resources and supplies for the school year. Withdrawing from CCS without completing the school year or after enrollment creates additional expense and may prevent a child in the waiting group from attending CCS. Parents must complete and submit a withdrawal form to the Office of Admission if they wish to withdraw their student(s) at any time. Withdrawal after stated (re) enrollment deadlines is subject to withdrawal fees as set forth in the Enrollment Contract. Parents are unconditionally obligated to pay tuition and fees for the full academic year as of June 1, 2018.

After the parent(s) contact(s) the Office of Admission, withdrawal from classes is required. Class withdrawals are directed to the principal in the Lower School or to the guidance counselors in the Upper Schools. No records are released until a formal withdrawal form is completed, all textbooks or classroom resources returned, and all financial obligations are paid in full.

11. **ACCOUNTS IN DEFAULT**

CCS believes parents have a legal and moral duty to pay all tuition and fees as agreed to in their Enrollment Contract and in a timely manner. It is the parent(s)' or guardian(s)' responsibility to contact the school **in**

advance to make alternate arrangements should they be unable to meet financial obligations on the dates due, or their account will be in default.

Access to grades on RenWeb, transcripts and/or diplomas will be withheld until all financial obligations are met.

The School may disable parent and student RenWeb access if balance is 15 days past due. In addition, accounts in default will not be permitted to incur further debt, including, but not limited to, Lunchroom items. If account reaches 60 days past due, the School may notify parent(s) that the student(s) may no longer attend class until such time as the balance is brought current or the parent(s) have met with an authorized school representative to discuss payment arrangements.

CCS is a member of the Tennessee Secondary School Athletic Association (TSSAA). In accordance with TSSAA regulations, athletes whose accounts are 60 days past due are also ineligible to participate in a varsity sport.

At 61 days past due, CCS also reserves the right to notify parent(s) that student(s) must withdraw from school at that time.

Any payments made must be applied to past due charges before being applied to current charges.

Consequences for non-payment or late payment of tuition and fees may include without limitation denying a student entry into semester exams and graduation, withholding diploma and transcripts, restriction of co-curricular and athletic team participation, suspension or dismissal, denying re-enrollment, and paying reasonable late fees, collection fees, attorneys' fees and costs for enforcement to the extent permissible by law.

12. **OTHER**

- A. Each family is required to volunteer 4 hours per school year under the Charger Volunteer Program or pay an opt-out fee of \$200 at the end of the school year.
- B. The parents/guardians and student(s) agree by the parents' or guardians' signatures to the Enrollment Contract to abide by all rules, regulations and policies of CCS including those contained and/or amended in the CCS Parent Community Covenant and the CCS Technology Covenant. Parents/guardians and student(s) understand that the student may be dismissed because of poor academic performance, inappropriate behavior, violation of school policy, or if in the best interest of the school or school community. CCS also retains the right to regulate inappropriate behavior of parents and other adults or children connected to the student(s).
- C. The hiring and retention of faculty and staff is in the sole discretion of CCS. Disagreement with a hiring or retention decision made by CCS shall not diminish the enforceability of the Employment Contract or this Tuition /Fee Schedule and Financial Policies.
- D. The School reserves the right to suspend or modify school operations in the event of an "act of God," government action, terrorism, or epidemic.
- E. The School also reserves the right to modify curriculum, schedule and programming.
- F. The School does not give any guarantee of educational outcomes.
- G. Parents agree to pay for damages caused by their children.

For additional information, please call the Department of Admission at 423-265-6411.

**Admission is not based on denominational affiliation, race, color, and nationality or ethnic origin; neither does Chattanooga Christian School discriminate in its educational policies, need-based tuition assistance, athletic programs, or any other school-administered program.*